



**SAN DIEGO UNIFIED SCHOOL DISTRICT**  
 University City High School  
 SSC Meeting  
 Tuesday, October 24, 2023  
 4:00 pm In Person and ZOOM  
**MEETING MINUTES**

Members Present:

Quorum was met

<u>Staff</u>	<u>Parents/Community Members</u>	<u>Students</u>
<input checked="" type="checkbox"/> Michael Paredes, Principal	<input type="checkbox"/> Raymond de Callafon, Parent Co-Chair	<input checked="" type="checkbox"/> Jisang Y., Student
<input checked="" type="checkbox"/> Gail Hall, Teacher Chairperson	<input checked="" type="checkbox"/> Yuko Kanazawa, Parent	<input type="checkbox"/> Nada M., Student
<input type="checkbox"/> Jennifer Breeding, Teacher	<input type="checkbox"/> T. Schneider, Parent	<input type="checkbox"/> Isaac P., Student
<input checked="" type="checkbox"/> Janelle Aleksic, Teacher Secretary		
<input checked="" type="checkbox"/> Thien-An Pham, Teacher		
<input checked="" type="checkbox"/> Alex Villalobos; Other		

**Guests Name:** Antwon Lincoln

<u>ITEMS</u>	<u>DESCRIPTION/ACTIONS</u>	<u>ACTION REQUESTED OF SSC MEMBERS</u>
1. Call to Order	<ul style="list-style-type: none"> <li>Principal Paredes</li> </ul>	<ul style="list-style-type: none"> <li>Call to order at 4:00pm</li> </ul>
2. Public Comment	<ul style="list-style-type: none"> <li>Open</li> </ul>	<ul style="list-style-type: none"> <li>There was no public comment</li> </ul>
3. SSC Business	<ul style="list-style-type: none"> <li>a. Approval of Minutes</li> <li>b. Uniform Complaint Annual Notice</li> </ul>	<ul style="list-style-type: none"> <li>Paredes Motion to Approve</li> <li>Kanazawa Second</li> <li>all approved 7-0-0</li> <li>Video Shown: <a href="https://drive.google.com/file/d/1lgE3CgUvYKr8--z0tPmj9Ua360FQVA/view">Link</a></li> <li>SARC notification has also gone out via call out and can be located on the website under school info.</li> </ul>

**ITEMS**

c. University City HS Safety Plan

**DESCRIPTION/ACTIONS**

- Informational: Antwon Lincoln

**ACTION REQUESTED OF SSC MEMBERS**

**14 Criteria**

- 1. Assessment of current status of school crime and site response to crime
  - ½ mile radius around school for the last 6 months. Increase in break-ins/theft (due to our proximity to UTC mall)
- 2. Child Abuse Reporting Procedures
  - mandated reporter training
- 3. Disaster Procedures, Routine and Emergency
  - reviewed during staff at beginning of school year
  - have already had 2 drills (fire and earthquake); option based training is in december '23
- 4. Suspensions, Expulsion, or Mandatory Expulsion
  - student handbook with teachers reviewing parts of it
- 5. Notification of Teacher of Dangerous Students
  - If a student may be dangerous to our community, teachers are informed so that they aren't caught off guard.
- 6. Discrimination, Harassment, Intimidation, Sexual Harassment, and Hate Violence Policy
  - Have an extra staff member to help us with restorative practices
  - Centurion Way has been in place for students and staff (communicated at school wide assembly)
- 7. The Provisions of Any Schoolwide Dress Code
  - Dress code is free from violence, offensive materials, risqué fashion trends, etc.

ITEMS	DESCRIPTION/ACTIONS	ACTION REQUESTED OF SSC MEMBERS
		<input type="checkbox"/> Shirts, bottoms and shoes are mandatory <input type="checkbox"/> 8. Procedures to Ensure Safety of Students, staff and Parents/Guardians While Going to and From School <input type="checkbox"/> Plan in place for students (example, those with disabilities) so they have safe passage <input type="checkbox"/> 9. Safety and Orderly School Environment <input type="checkbox"/> 10. Assisted Rescue Protocols <input type="checkbox"/> All para educators have undergone comprehensive training for handling emergencies <input type="checkbox"/> 11. School Safety Committee Formation <input type="checkbox"/> 12. School Site Governance Team <input type="checkbox"/> 13. Options Base Response <input type="checkbox"/> our roles on school campus in case of a danger that is not natural to us. <input type="checkbox"/> done on a regular basis <input type="checkbox"/> 14. Pandemic <input type="checkbox"/> Pandemic measures are decreasing as years pass but we are still following CDC guidelines
4. SPSA: NA		

ITEMS	DESCRIPTION/ACTIONS	ACTION REQUESTED OF SSC MEMBERS
<p>5. Budget:</p> <p>a. Budget transfer</p>	<ul style="list-style-type: none"> <li>Action Item: Principal Paredes</li> </ul>	<p>Paredes displayed the budget overviews sheet. Excess money in the counselor position due to our counselor significantly less than the average cost. Kanazawa wanted clarification of where this money is coming from. Paredes explained our 5th counselor paid by Title I funds is \$25,000 less than the district average for this position.</p> <p>See attached sheet for transfer details.</p> <p>Money is being shifted to pay for counselor hourly to for strategic main scheduling of student schedules, to ensure equity and access for all students.</p> <p>Paredes explained the need for additional counseling hours/days from Wellness Together counselors to see the additional 12 students on a waiting list. Any additional cost will be requested of Educat.</p> <p>Additionally staff attended a Wellness Together Health Conference that was paid through discretionary. Transfer funds to cover the travel expenses.</p> <p>Funds transferred to cover substitutes for staff pull out days to work in PLCs.</p> <p>Transfer funds for paper and other supplemental classroom supplies.</p> <p>Funds transfer to pay for Turn It in, a plagiarism software used by ELA teachers.</p> <p>Discussion:</p> <p>Kanazawa wanted to know how much funds we receive from LCFF. Paredes explained between Title I Basic and supplemental and LCFF, it is about \$400,000. Hall added that office staff are working very hard to get ALL students to turn in the information. Down to about 200 students. Forms are due Oct 31.</p> <p>Motion to approve all budget transfers as explained in the budget overview (see attached). Paredes 2nd Villalobos All approve 7-0-0</p>
<p>6. DAC and ELAC</p> <p>a. DAC Report</p>	<p>Informational: Schneider, DAC Representative</p>	<p>Tim was unable to attend but Kanazawa was present. Not a full report because she did not have her notes but information was</p>

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b. ELAC Report  Meeting adjourned at 5:00pm Principal Signature _____ SSC Chairperson Signature _____	Informational: Hall; ELAC Chair  Next meeting: November 28, 2023	shared that all SSC members can vote if they attend DAC. Bylaws were covered as well. Hall is still attempting to get a caregiver for ELAC. Messages have gone out, students have been involved. Next steps are phone calls home.

Minutes recorded by Aleksic

Date 11/29/23

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Approved November 28, 2023