



SAN DIEGO UNIFIED SCHOOL DISTRICT
 University City High School
 SSC Meeting
 Wednesday, October 14, 2020
 3:00 pm ZOOM
MEETING MINUTES

Members Present :

Quorum was met

<u>Staff</u>	<u>Parents/Community Members</u>	<u>Students</u>
<input checked="" type="checkbox"/> Jeff Olivero, Principal	<input checked="" type="checkbox"/> Derick Boerner, Parent	<input checked="" type="checkbox"/> Homieh Hemati, Student
<input checked="" type="checkbox"/> Gail Hall, Teacher Chairperson	<input checked="" type="checkbox"/> Michelle Martin, Parent	<input checked="" type="checkbox"/> Sydney Boerner, Student
<input checked="" type="checkbox"/> Nia Hilton, Teacher	<input checked="" type="checkbox"/> Melissa Stephenson, Parent	<input checked="" type="checkbox"/> Ryan Gleason, Student
<input checked="" type="checkbox"/> Maureen Quessenberry, Teacher		
<input type="checkbox"/> David West, Teacher		
<input checked="" type="checkbox"/> Jo McGlin, Other		
Guests Name:		
		<input checked="" type="checkbox"/> <u>Quorum was met</u>

ITEM	DESCRIPTION/ACTIONS	ACTION REQUESTED OF SSC MEMBERS
1. Call to Order	<ul style="list-style-type: none"> Derick Boerner: SSC Chairperson 	Meeting was called to order at 3:03 pm. ZOOM meeting
2. Public Comment	<ul style="list-style-type: none"> OPEN 	No public comment
3. SSC Business <ul style="list-style-type: none"> a. Review of Uniform Complaint Procedure b. Approval of Minutes 	<ul style="list-style-type: none"> Approval of minutes from August 17, 2020 	<p>Olivero displayed the Uniform Complaint Procedure (UCP) located on the district website; sandiegounified.org/departments/uniform_complaints</p> <p>The complaints cover harassment, bullying, discrimination, allegations and more. Another area is free education. This is called into question in art class and the cost of clay. Who provide the clay? School has to provide but then students cannot keep their projects. This provides a process for a complaint to be filed. Olivero then displayed the actual form to be filled out which includes the act and nature of the discrimination. UC receives about 1-2 a year. Most complaints are settled "in house". Once the complaint is filed, there is 60 days to investigate. The UCP is a place for people to make complaints. This UCP review is a requirement for the Title I annual requirement.</p>


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		<p>Stephenson asked for clarification; the UCP is supposed to be posted in the classroom so are teachers going to display this form in the virtual classrooms? Olivero clarified that there are many procedural forms that are required to be posted in the classrooms. All the forms are included in the Facts for Parents and available on the SSC website. Stephenson asked if our complaints are from students or parents. Olivero gave the example of the softball player who did not make the team but feels like they are a superior player. The family may not be satisfied with the school decision so the appeal system in place is the UCP. Stephenson expressed concern that student's knowledge is short circulated due to not in a classroom. Olivero added that in most cases, parents are emailing complaints and not the UCP and they are solved internally. Hall asked that if parents are not satisfied with an internal decision, do we refer them to UCP? Olivero said that the UCP forms we have received never came to admin first; the person went straight to the form. It is not always cut and dry with teachers and grades. Students don't want to complain about teachers in fear it will hurt their grade and they don't want to create animosity. Parents are typically the ones that want to say something; it is a delicate play.</p> <p>Minutes from September 29, 2020 were reviewed. Approval of the minutes as laid out moved by Olivero and seconded by Stephenson. Motion Passed 11-0-0.</p> <p>A potential meeting has been set for 11/18/2020 at 3pm. SSC meets six times a year, at this time there is a lull with no business. In January, the budget gets release and the process begins again. If we have no business next month, SSC will cancel the meeting.</p> <p>Olivero mentioned that serving on a school committee is an opportunity to ask the principal anything you are concerned about, so does anyone have a question or concern?</p> <p>D. Boerner addressed the email regarding UC losing one teacher, which could result in a nightmare of scheduling to figure out. He also learned that there would be no excessing of teachers because there is no shortage at other sites. Olivero explained that even though our enrollment is the down from last year, the funding is the same. Some schools may have increased enrollment. Teachers move from lower enrollment schools to higher enrollment schools. At this point, there are 150 excess teachers and only 22 openings so UC may not need to lose a teacher. The district is also offering the early retirement incentive and UC may have one teacher accepting this. What happens to the class if a teacher retires in December? We do not know the answers yet.</p> <p>Stephenson asked when we might return to the school site physically. Olivero responded that there is no time line yet. However, CIF is moving forward with the December date for sports.</p> <p>Olivero met with Instructional Leadership Team (ILT) to analyze why Ds and Fs are higher. Is it because parents are working, or student mental health or socio economic levels? It is very concerning. Hemati added that it is harder to focus at home. Olivero agreed that even</p>


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		<p>for him the mental challenge is tough to get motivated. Gleason added that there is not a lot of interaction, not at the same level as in person. Yes, you can stay after in flex time but it is not the same as quickly checking in with another student next to you. Olivero explained that when he first came to UC, there was quite a bit of direct teaching in the classrooms. The staff have worked hard to shift this to more student talk to make meaning. Now behind the screen it seems to be back to direct teaching. S. Boerner added that AP classes are moving fast and it is challenging. Olivero is continuing to reach out to college board to see if they will be modifying the exams this year due to less time to cover the content. Stephenson compared AP classes to students drinking from a fire hose. There is no time to process the information and apply the concepts. Olivero added that SPHD students have added challenges and the achievement gap is widening. Stephenson asked if PSAT will be happening this year at all for scholarships. Olivero said potentially in January.</p> <p>Motion to adjourn, Stephenson. All in favor 11-0-0.</p>
4. SPSA:	<ul style="list-style-type: none"> No agenda Items 	
5. Budget:	<ul style="list-style-type: none"> No agenda Items 	
6. DAC and ELA	<ul style="list-style-type: none"> Informational: Quessenberry Informational: Hall 	<p>No DAC information to share.</p> <p>No ELAC information to share.</p>

Meeting was adjourned at 3:36 pm

Next meeting November 18, 2020 at 3pm

Minutes recorded by Gail Hall, SSC Vice Chair/Secretary.

Principal Signature  Date 2-22-2021

SSC Chairperson Signature  Date 2-22-2021



SAN DIEGO UNIFIED SCHOOL DISTRICT
 University City High School
 SSC Meeting
 Wednesday, January 13, 2021
 3:00 pm ZOOM
MEETING MINUTES

Members Present:

Quorum was met

<u>Staff</u>	<u>Parents/Community Members</u>		<u>Students</u>
<input checked="" type="checkbox"/> Jeff Olivero, Principal	<input checked="" type="checkbox"/> Derick Boerner, Parent	<input type="checkbox"/> Honieh Hemati, Student	
<input checked="" type="checkbox"/> Gail Hall, Teacher Chairperson	<input checked="" type="checkbox"/> Michelle Martin, Parent	<input checked="" type="checkbox"/> Sydney Boerner, Student	
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<input checked="" type="checkbox"/> Maureen Quessenberry, Teacher			
<input checked="" type="checkbox"/> David West, Teacher			
<input type="checkbox"/> Jo McGlin; Other			
Guests Name:		<input checked="" type="checkbox"/> <u>Quorum was met</u>	

ITEM	DESCRIPTION/ACTIONS	ACTION REQUESTED OF SSC MEMBERS
1. Call to Order	<ul style="list-style-type: none"> Derick Boerner: SSC Chairperson 	Meeting was called to order at 3:01 pm. ZOOM meeting
2. Public Comment	<ul style="list-style-type: none"> OPEN 	No public comment
3. SSC Business <ul style="list-style-type: none"> a. Approval of Minutes b. DAC Survey for Title I funds 	<ul style="list-style-type: none"> Approval of minutes from October 14, 2020 District Title I funds survey form DAC 	October 14 minutes will be approved at next SSC meeting in January. Mr. Olivero began the meeting by reviewing that Title I funds are allocated to sites based on the Free and Reduced Lunch Applications and LCPF information. A large chunk of money is additionally spent at the central office. The District advisory Committee (DAC) would like feedback to see which items they spend is a value to the school sites. Quessenberry clarified that DAC is looking for our site, and all school sites, priorities. Derick asked if we are to give feedback for our site or the district as a whole? Olivero and Quessenberry agree that we should take both the site and the district into consideration, which items have the most impact.

ITEM

DESCRIPTION/ACTIONS

ACTION REQUESTED OF SSC MEMBERS

Olivero displayed the survey form and discussed each one at a time. The first two items were money to sites and supplemental funding. Gleason asked if these are the same funding. Olivero explained that yes they have the same rules and regulations. Remember that UC used their approximately \$200,000 on an extra counselor, ESL and ALD classes for our English speakers and Power up Math support classes. Next item is Family engagement, which Quessenberry says DAC spent a large amount of time covering all the family outreach programs the district runs, but more for elementary school. We gave it a lower priority because these programs may not be as important centrally run as much as at sites. Derick added he did a lot of work with this and it can get "muddled" at the central office so we gave a 5. Olivero added that part of this is that the state has requirements for money that must be spent on family involvement. Next items involve high needs sites and help with enrollment options. Only \$44,000 compared to millions so we gave a middle 5. SPSA people at district to help principals complete the very lengthy and complicated SPSA and budget documents. Derick added that it is \$900,000. Olivero thinks it is worth it because there are so many schools and only 9 personnel to assist. We ranked supplies a little lower than the personnel. Knox gets \$133,000 for restorative justice. Hall shared that they participated in the district restorative justice training and are taking on the restorative circle as an entire site. We gave a lower priority since it does not directly impact our site. Reality Changers is a community outreach for needy students. Olivero explains that they work with families and students who have not gone to college before. It is a good program and supports kids of color getting into college and universities. UC has about 10 students who participate. We gave it a higher priority. Extra counseling and online support for needy schools does not impact UC so ranked low. Restorative Professional Development and Summer school funds received high ranking. Preschool and early childhood as well as counseling grants not UC, we gave 3. Logan \$2.5 million for their site, low priority. We felt that visual and performing arts as well as spring support for credit recovery receive a 10 high priority. No final comments, Olivero submitted the survey. Quessenberry followed that DAC wanted the SSC to look at the current year and make sure money is placed where it will be spent. At the end of last school year, due to the pandemic, there was surplus funds left over district wide and not used. DAC would like to avoid that again this year. Olivero explained that UC already did this. At the beginning of the year, SSC shifted funds that were in place for substitutes, which we will not use, to pay for teachers to attend training before school. Staff took ZOOM trainings to be prepared for the new learning platforms. Olivero continued that we will revise this again before school ends. At the end of January, UC will receive its budget for the 2021-2022 school year and we will begin the work making decisions and preparing the SPSA. Plan for a few meetings before February. Meeting ended at 3:28 with ZOOM technical difficulties.

4. SPSA:

• No agenda Items

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5. Budget:	<ul style="list-style-type: none"> No agenda items 	
6. DAC and ELA a. DAC Report b. ELAC Report	<ul style="list-style-type: none"> Informational: Quessenberry Informational: Hall 	See agenda items above No ELAC information to share.

Meeting abruptly ended at 3:28 pm

Next meeting end of January TBD at 3pm

Minutes recorded by Gail Hall, SSC Vice Chair/Secretary.

Principal Signature _____

Date 2-21-2021

SSC Chairperson Signature _____

Date 2-22-2021