



**SAN DIEGO UNIFIED SCHOOL DISTRICT**  
 University City High School  
 SSC Meeting  
 Tuesday, May 5, 2020  
**MEETING MINUTES**

Members Present :

Quorum was met

<u>Staff</u>	<u>Parents/Community Members</u>	<u>Students</u>
<input checked="" type="checkbox"/> Jeff Olivero, Principal	<input checked="" type="checkbox"/> Derick Boerner, Parent	<input type="checkbox"/> Homieh Hemati, Student
<input checked="" type="checkbox"/> Gail Hall, Teacher, Teacher Chairperson	<input checked="" type="checkbox"/> Jessica Martin, Parent	<input type="checkbox"/> Shayna Meltzer, Student
<input checked="" type="checkbox"/> Thomas Volle, Teacher	<input checked="" type="checkbox"/> Viki Beaton, Parent	<input type="checkbox"/> Ryan Gleason, Student
<input checked="" type="checkbox"/> Maureen Quessenberry, Teacher		
<input type="checkbox"/> Elizabeth Frohoff, Teacher		
<input checked="" type="checkbox"/> Jo McGlin, Other		
<p><b>Guests Name:</b> Fred Hilgers from Financial Planning, Monitoring, and Accountability.</p>		
		<input checked="" type="checkbox"/> <u>Quorum was met</u>

<u>ITEM</u>	<u>DESCRIPTION/ACTIONS</u>	<u>ACTION REQUESTED OF SSC MEMEBERS</u>
1. Call to Order	<ul style="list-style-type: none"> <li>Hall: SSC Chairperson</li> </ul>	Meeting was called to order at 3:05 pm. ZOOM meeting
2. Public Comment	<ul style="list-style-type: none"> <li>OPEN</li> </ul>	No public comment
3. SSC Business	<ul style="list-style-type: none"> <li>Approval of minutes from Feb 4, 2020</li> <li>Informational: Financial Planning, Monitoring and Accountability Power Point presentation led by Fred Hilgers</li> </ul>	<p>Minutes from Feb 4, 2020 were reviewed. Approval of the minutes moved by Quessenberry and seconded by Volle. Motion Passed 8-0-0.</p> <p>Fred Hilgers, resource teacher from Financial Planning, Monitoring, and Accountability, explained the highlights and do's don't of SSC roles and responsibilities PowerPoint (see attached copy).</p> <p>The general responsibilities of SSC is to establish, regulate and govern the money from state and federal Title I and CSI dollars. CSI is struggling school similar to the old "Program Improvement" schools. Title I basic (30100) is based on the number of free and reduced lunch students. Plus a supplemental fund. Olivero added that for UC this is approximately \$200,000.</p>

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10% of these funds must be used for parent involvement, to fuel parent involvement programs, to supply refreshments for open house and other meetings, and to support staff to support parents. Hilgers will send Olivero a list of federal approved examples. LCFF money is tied to the state and given directly to sites resulting in a high level of accountability. SSC has no control over these funds however SSC does control the SPSA so this needs to be an integrated plan. Olivero stated that we have \$9800 funds not spent due to the current distance learning situation. If the site does not spend the money, it goes back to the district. Olivero is looking at items UC spent rental funds to purchase that can qualify for LCFF. An example is Mending Matters to support the social emotional wellbeing of UC students. This \$4000-\$5000 can be transferred to LCFF resulting in more money in rental funds which does roll over to next school year. Hilgers suggests SSC has a plan to monitor the funds along the school year to spend all the money. Olivero explained that the plan is the SPSA which is aligned to the budget. The 2019-2020 SPSA was set when normalcy was in place. Our current situation has changed and UC will need to re-visit the Title I funds when we have more information regarding Fall 2020 school. Ex: UC may not need PowerUp classes which are not useful for distance learning. The SPSA contains student achievement goals that may incorporate site assessments rather than 1<sup>th</sup> grade state assessments. At the end of the year, the SSC will conduct a resource and equity assessment to analysis if the money spent supported the SPSA plan. Title I funds must be SUPPLEMENTAL to instruction not SUPPLANT. Ex: a class receives 34 computers for a class of 36. To purchase 2 additional computers would be supplant and should be funded by the district and thus not allowed for Title I. Olivero quiz; what did UC plan for the Title I funds? ELD/ALD courses, extra Math teacher, additional counselor, and Power-Up classes. LCFF is also about access and equity. Ex. It can be used to provide ASB one period so students have access to this experience. Title I can be used to add Arts to the master schedule to create a balance of courses. In September will UC need to fund something to assist blended learning? Olivero added that some school receive up to \$500,000 or more so these restrictions are in place for accountability purposes. Hilgers explains that the real focus of SSC should be working with the community members and the SPSA to monitor student achievement. EVERY meeting should have a component of looking at a measure of student achievement and SPSA goals. The SPSA document is a living document which can change throughout the year. The 2020-2021 SPSA may not be due until the Fall. The SSC can start thinking about ways distance learning can be assessed and how to weave this into the SPSA to drive the funds. The goal is to engage the community in proactive learning of UC student achievement. Logistically UC is doing fine with posting agendas and meeting minutes. The SSC binder should be in the front office for public viewing. If a public person is interested in viewing, the suggestion is to schedule an appointment to sit with them and answer any questions. Operationally, an idea is to give each SSC member a digital notebook that is transferred to new members. Members need to be aware of what they write in the notebook as it may be viewed by a new SSC member. The

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		<p>data can be cleared out every 3 to 4 years. The SSC should have a chair and a co-chair and the members need to not take the membership lightly. New changes to SSC membership next year; only 10 required and must be a 50/50 split between staff and community/student/parent. The 5 staff includes the principal and a majority (3) of teachers plus one additional. The principal can delegate his position and voting rights for a meeting if he is un available. The 5 community/parent/student can have any combination but it is recommended to have all represented. The Green Act drives the SSC. Olivero added that SSC and SGT met together in Feb to discuss budget to ensure all stakeholders received the information. Hall confirmed that UC does have an active ELAC that has advised SSC. Hilgers is available if any SSC members have further questions.</p>
<p>4. SPSA: 5. Budget: LCFF Unspent Funds for 2019-2020</p>	<p>No Agenda Items • Principal Olivero; Voting</p>	<p>Olivero explained the SSC does not control these funds as thought before so no SSC approval or vote is required. As he mentioned earlier, he is looking at transferring funds spent with rental money that will transfer next year, to LCFF that will be lost if not spent. Olivero did open up the discussion to any question, concerns or ideas SSC may have at this time regarding the Distance Learning Model and potential changes for next year. The budget for next school year is still unknown. There is a concern of student as well as teacher health risks and safety if school resumes as normal. Even if a schedule of half the students at a time, as being developed by the County Office of Education, still poses a risk. At the same time, Distance learning is not the same and many families and students are struggling to stay motivated. A question regarding any changes to the Master Schedule for next year. Yes, some community college classes have been cancelled which will then put more students into classes that were previously not expected. The current SSC members will remain in voting position until replaced with new members voted in.</p>
<p>6. DAC and ELA a. DAC Report b. ELAC Report</p>	<p>• Informational: Beaton • Informational: Hall SSC Chair</p>	<p>No DAC information to share. No ELAC information to share.</p>

Next meeting TBD

Minutes recorded by Gail Hall, SSC Chair/Secretary. Minutes approved August 17, 2020

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Date 9-9-2020

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Date 9/14/2020

Principal Signature \_\_\_\_\_

SSC Chairperson Signature \_\_\_\_\_